


The administrative fee is a fee for an act performed by the Ministry of the Interior of the Czech Republic.



ADMINISTRATIVE FEE

The chargeable tasks include:

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- acceptance of an application for a visa in the Czech Republic (including extension),
 - acceptance of a request to change the details of a travel identity card or travel document issued under an international treaty,
 - acceptance of an application for a long-term or permanent residence permit (including extensions),
 - accepting applications for registration certificates from EU citizens,
 - receiving an application for a temporary residence permit for a family member of an EU national,
 - issuing a certificate of residence,
 - damage, loss or deterioration of the card,
 - the issue of a copy, photocopy or extract of the official file held on you.

A list of all administrative fees can be found here:

<https://frs.gov.cz/spravni-rizeni/poplatky-obcane-tretich-zemi/>

<https://frs.gov.cz/spravni-rizeni/poplatky-obcane-eu-a-jejich-rodinni-prislusnici/>

Fees are paid in the form of stamps (revenue stamps).

- They are purchased at a [branch of the Czech Post](#).
- In the event that multiple acts are dealt with at the same time (in one appointment), stamps must be purchased for each act.
- The stamps shall be attached to the applications.
- The revenue stamp must always be purchased in a specified amount. If you purchase a stamp of a higher value, the difference will not be refunded.
- If you send your application by post, enclose the stamps with the other documents.

Cash or credit card payments are not accepted at Ministry of the Interior offices. The only exception to this rule is the payment for making a copy, copy, photocopy or extract from a foreigner's file, which is made in cash.



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MINISTERSTVO VNITRA
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Poradna
pro integraci

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