



TEN HABITS IN THE CZECH REPUBLIC – PART II.

1. **It is advisable to keep your phone on silent/off during a meeting/appointment.** Do not answer any calls or read any text messages.
2. **Do not bring children to a meeting** (unless their presence is pre-arranged).
3. **Don't disrupt other people's meetings.** Wait for your appointed meeting time.
4. **Do not call employees in the evening, on weekends or on public holidays.** Your issues are unlikely to be resolved at this time anyway.
5. **Need help/advice? In Czech it's important to say "please", "thank you". Do not use commands, e.g. "do this".**
6. **In the Czech Republic it is necessary to say – e.g. Mr. doctor, Mrs. teacher, Mrs. director, Mr. engineer, Mr. Novák ...**
7. **In a public space** (waiting room, hallway, train, elevator...) **it's polite to greet and treat others with respect** (e.g. don't make noise in the waiting room at the doctor's office, don't play loud music on your phone, etc...)
8. **Don't confuse help with fraud.** Employees will not help you to get around the law, lie, falsify data or documents.
9. **Appropriate clothing** – choose clothing appropriate to the situation, e.g. dress appropriately for a job interview, wear a formal dress or suit to the theatre, etc.
10. **In public transport, do not sit on reserved seats,** e.g. for the elderly, people with physical disabilities. Younger people usually give seats to older people, pregnant women...



Spolufinancováno
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MINISTERSTVO VNITRA
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